



# Homework and Study Policy

## 2019

### **RATIONALE:**

As part of a comprehensive and balanced curriculum within Victorian schools, homework is seen as one way of supporting and fostering life-long learning and connecting families with the learning of their children. This policy applies to homework which is defined as tasks set by teachers for students to complete outside class time, and to study, which is time devoted by a student to reviewing, revising and learning their subjects. This policy provides a documented approach to homework and study which takes into account the personal and developmental needs of students and is based on current research and DET advice.

### **AIMS**

- To reinforce classroom learning through homework and study.
- To develop personal responsibility for learning and life-long learning habits.
- To develop sound study skills and habits.
- To develop organisational and time management skills and self-discipline.

### **IMPLEMENTATION**

- Homework should be:
  - Appropriate to the student's skill level and age.
  - Purposeful, interesting and relevant to the curriculum.
  - Assessed by teachers with feedback provided in a timely manner.
  - Balanced, allowing time for a range of recreational, family and cultural activities.
- Parents, students and teachers will be advised of homework expectations as a key element of the College's 'Teaching and Learning' policy.
- Students use homework diaries (paper based or digital) as a means of recording their homework tasks.
- Teachers will set clear dates for the completion or submission of important whole class/group homework, which will be posted on Compass for students and parents to view.
- If a student misses class/es, they are expected to approach the teacher and complete the follow-up set by the teacher.
- Failure by students to complete homework is to be followed up by teachers. This may require the support of parents.

- Students will be taught a range of high impact study skills including note-taking, revising and summarising techniques and memorisation strategies to assist with their homework and study.
- If no homework is set or has been completed, then secondary students are expected to study the material already covered and prepare for further learning (e.g. pre-reading).

### **Recommended Time Allocations for Homework and Study**

As a general guide the following times apply:

- Prep to Year 2 – up to 15 minutes per night.
- Years 3 & 4 – up to 20 minutes per night.
- Years 5 & 6 – up to 30 minutes per night
- Years 7 to 9 – 45-90 minutes per night.
- Year 10 and VCE - 1 to 3 hours per weeknight and up to 6 hours over weekends.
- VCAL – as determined by the teacher.

### **EVALUATION**

This policy will be reviewed as part of the school's three-year review cycle or earlier as required.

### **REFERENCE**

School Policy and Advisory Guide

<http://www.education.vic.gov.au/school/principals/spag/curriculum/Pages/guidelines.aspx>

**This policy was last ratified by School Council on: 13/3/2019**